

Riverview Homes, Inc.

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Web site: www.riverviewhomesinc.com

Job site: Multiple Sites**Job Description:**

Work your required schedule. Keep office space and display homes neat and clean. On occasion you might have to move furniture or help decorate a new model. Sweeping steps and or shoveling the occasional shovel of snow is not out of the question. Greet customers and show them the model homes and provide sale material and answer questions. Sales people take "ups" in a regimented "up" system. Ask for the sale. Take deposits. If no sale then complete internal prospecting information form and submit via computer to main office. On written deals, complete sales agreements direct customer to mortgage or installment lender source. Provide house information to the lender may have. Perform a Riverview closing, with RHI sales manager, which consists of presenting RHI documents and getting them signed. You are the point person for a customer from the minute they are your up, till the 1-year factory warranty expires after delivery.

Hours:

Monday & Thursday 9 am to 7 pm, Tuesday and Wednesday 9 am to 6, Friday 9 am to 5 pm, Saturday 10 am to 4 pm, Typically closed on Sunday except a few open house week ends per year, but you are free to open for Sunday hours if you wish. The 7 pm closing time is made earlier during the winter months. Each sales person would receive one day off during the week. Your day off cannot be Monday or Saturday, our two busiest days. Approximately 8 major holidays a year we are closed.

Full Time Wages:

Salary of \$200 per week plus commissions. Commissions are paid when the home is final funded and delivered. Salespeople compute their own commissions based on the net profit of the home, no secret formula for computing commissions. Salespeople are also paid a year-end performance bonus based on the total of all commission profits for the year. Also, a salary plus draw against future commission is available if requested and approved.

Full Time Employee Benefits:

Health insurance for employee and family. Employee would have a 30% coinsurance premium. If health insurance is not needed, a buy out program is available. Employee may elect to participate in other benefits offered including a \$15,000 life insurance policy on employee and short-term disability insurance that pays \$200 per week. All insurances take effect after 120 days of employment. Other full time benefits: One week paid vacation after 1 year of service and 2 weeks paid vacation after 2 years of service. 401 (k) plan with employer match that is available after 1 year of service.

Part time positions are available. The schedule is flexible, but to be most productive you should work 3 or 4 full days. If you are interested in a part time position ask to see that job description.

Who is Riverview:

Riverview has been in the manufactured home since 1970. It is, and has been, owned by the same two families. Riverview has 8 sales centers and employs more service people than sales people. Riverview's service department is equipped with over \$1,000,000 of company owned equipment. All Riverview inventory, approximately \$8,000,000, is owned by the company, no floor planning. Yearly sales are around \$15,000,000. Riverview has an unmatched reputation in our industry. We are known for being honest and fair-minded. We always pay our bills and customer satisfaction is our #1 priority.